

Meeting Minutes and AGM

Linlithgow Bridge Primary School (LBPS) - Parent Teacher Council

OSCR Registered Charity : SCO35946

Tuesday 29th September 2020

Attendees

Gillian Jardine	Secretary	Heloise Brice	P3 & P6
Fiona Wallace	Chairperson	Mrs Reynolds	STEM & Outdoor Learning
Jane Peters	Teacher Representative	Susanne Cowe	P3
Nicola Hamilton	Head Teacher (seconded)		
Susan Webster	Head Teacher		

Apologies

Martin Kerr	Treasurer		
Rev Houston	School Chaplin		

Agenda

1	Matters arising
2	Update on financial position
3	PCFC update
4	Head Teacher's update
5	Class representative's feedback
6	AOB/ Date of next meeting

Matters arising:

Bring Your Own Device (BYOD) P6

We would like to now include our BYOD approach to learning within our current Primary 6 class as we begin to develop our Anytime Anywhere Learning and Digital Learning throughout the school. This would provide the opportunity for our Primary 6 pupils to bring in their own device (e.g. tablet, smart phone etc.) to help with their learning (with parental permission).

Pupils are much more familiar with their own devices and will be more confident in using them. This programme will allow for pupils to take more ownership and responsibility of their learning and will enable them to become independent and successful learners, which are key skills for their future. Technology is continually developing and its use in everyday life is increasing rapidly. As our learners grow, the use and development of ICT is only going to become more integral to daily life. In order to successfully prepare our pupils for life, learning and work, we need to ensure we are providing them with the knowledge and skills they will need to participate effectively, safely and successfully in this ever-changing digital world.

Any devices which are brought in must have the ability to turn off mobile data and connect to our secure, password protected AAL WiFi network.

While we hope that this will enhance and extend your child's learning, **please do not feel that this is a necessity**. In school, children have access to a variety of devices which will continue to be available in the class.

All pupils wishing to take part must bring in a completed Responsible User Agreement if they have not already completed one, with the parental permission section signed.

Thank you for your support and apologies for any previous confusion regarding BYOD. I hope this clarifies the issue and answers any questions you may have had.

Update on financial position:

The account current balance is £5375.15

Fiona asked the school to put a wish list together of things that the school would like financial support with.

PCFC:

Jacqui Paton will be stepping down as chairperson. She is looking to arrange a meeting to discuss future for PCFC

Head Teacher's update:

- Return to school has gone really smooth all children have been great and settled in well.
- Health and Safety Executive visit last week went extremely well and they were very happy with all risk assessments and procedures put in place.
- Massive thanks to all the parents who have been giving up their time to help with the garden and outdoor space
- Mrs Reynolds has been working with staff and pupils to develop ideas for the outdoor area. Planters for every class are planned.
- Parents evening- Tuesday 27th and 28th of October through Skype for business. If parents unable to have an online chat an alternative to be offered
- To support digital learning, and in line with our contingency planning, P4-7 will continue to use TEAMS, and P1-3 will be getting passwords for SEESAW, which is an online platform which can be used for pupil driven profiles, homework and parent communication.
- We have added to our IT for our staff and learners with laptops and netbooks and any budget allowed spend will enhance this further.
- School is well placed for staff at present which will mitigate any impact on children's learning if any staff absence. Fully Funded probationer and new pupil support worker.
- Miss Hamilton thanked everyone for welcoming her into the community, she said it has been such a pleasure to lead this school in Mrs Webster's absence. The children, families and staff have been amazing throughout this very different year.

Class representative's feedback:

P7 – unfortunately due to Covid-19 the residential trip to Lagganlia won't be going ahead. Fiona Wallace asked if feasible and at the right time could an alternative be arranged for them to make it special for the P7s. Day trips to canoeing etc. was suggested. It will depend on government guidelines and will be reviewed.

AOB:

We thanked Miss Hamilton for all her support during these unusual times and wish her all the very best in her next role. Mrs Webster will be coming back after the October holidays.

Date of next meeting:

26th November 2020 at 7pm

23rd February 2021 at 7pm

27th May 2021 at 7pm